Physical Spaces and Public Programming Team
Academic Year 2024-2025

Last updated 8/13/2024

Overview:
The Physical Spaces and Public Programming Team seeks to provide safe, usable, and accessible public spaces for U of I affiliates and community members who visit the Library in-person. They make space recommendations to library leadership based on local space assessments and national library trends. They also oversee the physical use of the building for programming and events.

Library KPIs:

- Exhibits (Primary responsibility)
- Building usage (Relevant)

Objectives:

- **OBJECTIVE #1:**
    - Ensure accessible and usable spaces that meet the diverse needs of Library patrons by collecting and analyzing data on usage and by monitoring trends (local and national) over time.

    - **Why:**
        - Ensure the campus community and public patrons have adequate space to meet their educational needs.
    - **How:**
        - Provide reservable spaces that meet the diverse needs of U of I students.
        - Prioritized recommendations to remedy and/or improve areas where accessibility is problematic
        - Address building issues reported by employees and patrons
        - Maintain relationship with campus safety operations
        - Walk-through conducted at the end of each semester to document building and furniture issues (like broken chairs, damaged white boards, etc.) that need to be addressed
        - Ensure brand unity in library signage
        - Updates made to the Library Floor Maps on an as-needed basis
    - **Success looks like:**
        - Steady or increasing usage of library public spaces

    Metrics:

    - \# of patrons using spaces, including:
        - Study rooms and graduate carrels
        - Public spaces on the $1^{st} - 4^{th}$ floors
        - Data Hub/Map Room

- ▪ GSCC
  - o # of building issues reported
  - o # of furniture issues identified
  - o Gate count Main and GSCC

- **OBJECTIVE #2**: Provide oversight for space use related to programming and events, such as the colloquium series, external workshops, public readings, therapy dogs, tabling, etc.
  - o **Why:**
    - ▪ Ensure the campus community and public patrons have adequate space to meet their educational needs.
  - o **How:**
    - ▪ Communicate with event organizers and access services staff to coordinate space reservations and any needed furniture arrangement.
  - o **Success looks like:**
    - ▪ Consistent programming throughout the year that enriches the educational environment of the campus and public community.
    - ▪ Utilizing attendance metrics to guide programming decisions.

  Metrics:

  - o # of events
  - o # of attendees

Team/Unit Members:

- Samm Green
- Haley Hunter
- Kelly Omodt, Team Lead
- Aarika Dobbins
- Tyler Rodrigues
- Bruce Godfrey
- Kelley Moulton
- Rochelle Smith

Reporting to:

- Rami Attebury